

2021/2022 Balmain Sailing Club Management Committee Minutes.

Date: Wednesday 4 August 2021 | Time: 6.30 pm | Location: Meeting held by video conferencing

Type of meeting	Management Committee
Secretary/Minutes	Colin Grove

Attendees: Campbell Reid (CR) Alan Gregory (AG) Ed Tacey (ET) Ray Miller (RM) Chantelle Hodgson (CH) Colin Grove (CG),

David Stenhouse (DS) Club Manager

- The meeting commenced 6-30 pm.
- Apologies were received from Conrad Johnston and Mike West.
- The Minutes of the BSC Management Committee of 7 July 2021 were approved without amendment.

ACTIONS ITEMS ARISING FROM PREVIOUS MINUTES:

- The postponed AGM previously scheduled for Wednesday 21 July 2021 will now be convened by video conferencing on Wednesday 1 September 2021. The Agenda and Annual report will be forwarded prior to the meeting along with full details on how members can join the meeting.

MATTERS FOR DISCUSSION

AUGUST 2021 MANAGER'S REPORT

Shortly after the June Committee meeting, Sydney was locked down do to COVID19. I took a month's annual leave and was therefore absent from the July Meeting.

MEMBERSHIP & STORAGE:

We have received renewals from 101 members to date. In terms of revenue, this is less (\$33k) than for the same period last year (\$44k). Last year during the 'lockdown' there was more drive to get back to sailing. This year I think that people are less enthusiastic and have resigned themselves to having to sit out the lockdown.

I'll be chasing members who utilise our storage facilities to renew their membership and storage fees. However, until there is clarity with regards to when the lockdown is likely to end – I am finding it difficult to really press for renewals.

We issued a notification via email advising members that the Annual General Meeting was to be re-scheduled due to COVID19.

SAILING

Unfortunately, due to the lockdown, we were unable to complete the West Harbour Winter Series or the Friday Afternoon Series 3.

The BSC's 2021-2022 sailing season theoretically kicks off on Friday the 6th of August with Race 1 of Series 1 of the Friday Afternoon Series.

The full 2021-2022 Calendar has now been published on the club's website.

Links to the new seasons Top Yacht Entry System will be published this week, along with links to Notices of Race and Sailing Instructions and results pages for the forthcoming Friday and Spring racing series.

SAFETY & 2021-2022 SEASON SKIPPERS BRIEFING

Given that there has been no sailing for the past 6 weeks, I have used the time as an opportunity to undertake a thorough review of the Sailing Safety information available to members on the club's website.

Accordingly, I have prepared a comprehensive brief for the upgrade of some of the sailing pages on our website. I expect that updated information will be posted to the site this week

Updated information will include information and website links as follows:

- *Link to the 2020-2021 Season Skippers Briefing Presentation*
- *Link to the 2021-2024 Racing Rules of Sailing ('RRS')*
- *A link to the Summary of Changes to the RRS.*
- *Information and link to the 2021-2024 'Special Regulations'.*
- *Information and link to the updated Cat.7 Safety Audit form.*
- *Guide to preparing for your audit.*
- *List of BSC Auditors.*
- *Guide for skippers to upload their completed audit forms and Insurance (Top Yacht).*
- *Information on how to create and utilise the 'Crew Register' facility (Top Yacht).*
- *Link to updated BSC Safety Card.*
- *Link to new file, 'On-Water Safety Procedures'.*
- *Link to RMS 'Incident Form'.*
- *Link to RMS 'Boating Safety Checklist' (mandatory safety equipment requirements).*
- *List of Emergency Contact phone numbers (Water Police, Marine Rescue etc)*
- *Link to the BSC's 2021-2022 Sailing Event Notification (Aquatic Licence) – in progress*
- *Links to the BSC's 'Risk Management' and 'Risk Assessment' files*
- *Other sailing links (weather, clubs, associations etc)*

Once the revised pages have been published, they should be referenced in the 2021-2022

Skippers Safety Briefing.

Updated information will be promoted to members (which will assist in keeping people engaged and thinking about sailing!).

SAFETY AUDITORS COURSE & INSPECTIONS

Every year the club's volunteer Equipment Auditors are required by Australian Sailing to become re-accredited. The following members who participated in the re-accreditation [Denis Speyer, Neil Hamilton, Jeff Glen and me]. Thankyou too to Kathie Myers who participated in the Equipment Auditors accreditation course and passed the exam. Julian Todd (Sponsor and GFS member) has also offered to assist us with inspections.

SAILING SCHOOL

After much toing and froing with our current insurance broker, both Sailing School Magic 25s are now insured including for racing and sail training – though an alternate broker.

INFRASTRUCTURE & MAINTENANCE

We received ~\$28k via donations made via the Australian Sports Foundation for our ongoing deck repairs. Another \$2k has been donated since.

Annual servicing of our air conditioners, the sewerage pump, the cool-room, and refrigeration compressors has been scheduled and/or completed. Repairs to the newer of the club's RIB was organised and has been completed (new steering)

Hall Hire/ Bar

For obvious reasons all the bookings that we had for July and August have been cancelled or postponed. Some have requested refunds. Despite the club being closed for the past 6 weeks, bar takings and profits are on par with pre-pandemic levels. This will not be the case if we remain in lockdown.

FINANCES: Nil Formal Report:

(See Managers report above)

REGATTA:

- The Regatta is scheduled be held on the weekend of Saturday 30 October till Sunday 31 October 21. (Subject to Covid restrictions in place at that time).
- The Committee discussed planning for the event, the Committee recognises that the Regatta may be severely impacted by Covid restrictions in place on that date. However, planning will continue and a decision will be made within the next 6 weeks as to the viability of proceeding with the Regatta as planned or convened in a reduced format.

INFRASTRUCTURE:

(See Manager's report above)

SAILING ACTIVITIES and SAILING SCHOOL:

(See Club Managers report above.)

RISK MANAGEMENT WORK HEALTH AND SAFETY: (WHS)

- The Committee agreed that in circumstances where the wind on the harbour is, or is anticipated to exceed 20 knots per hour sailing school courses must not be undertaken.
- With the temporary removal of some decking all members must not enter any clearly marked works areas on the deck.
- All members are to become familiar with the WHS document and as well a copy has been placed on the website and all members strongly encouraged to read it and adhere to it at all times.
- An Incident Management Plan, which all members should be familiar with is to be kept in the clubhouse at all times, as well the race starters are to keep a permanent copy at the starting desk.

General Business/Correspondence:

(Nil)

Meeting Closed at 7-15.

Next Meeting: Location by video conferencing (details to be advised) Date: Wednesday 1 September Time: 5-45 pm, prior to them AGM that will commence at 7PM.

The BSC committee meets once a month on a Wednesday/ or Monday evening(630pm) to discuss and agree actions on general club matters. If members would like to attend, or have an item they would like raised at the meeting, please email info@bal mainsailingclub.com at least a week before. A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the committee meeting minutes. These are posted on the notice board in the club house usually on the next race day, following a meeting and on the Balmain Sailing Club Website.