

# 2020/2021 Balmain Sailing Club Management Committee Minutes.

**Date: Monday 7 June 2021 | Time: 6.30 pm | Location: Balmain Sailing Club**

Type of meeting	Management Committee
Secretary/Minutes	Colin Grove

Attendees: Campbell Reid (CR) Alan Gregory (AG) Ed Tacey (ET) Ray Miller (RM) Chantelle Hodgson (CH) Colin Grove (CG),  
David Stenhouse (DS) Club Manager

- The Meeting commenced 6-30 pm.
- Apologies were received from Conrad Johnston and Mike West.
- The Minutes of the BSC Management Committee of 10 May 2021 were approved without amendment.

## **ACTIONS ARISING FROM PREVIOUS MINUTES:**

- As agreed at the last meeting a quote has been received from AMD for \$61,072 for material and works to complete the final deck work, it was agreed that the work could be undertaken when funds were available for all or part of the works.
- The Annual General Meeting will be held on Wednesday 21 July 2021 7pm BSC.

## **MATTERS FOR DISCUSSION:**

### **CLUB MANAGERS JUNE COMMITTEE REPORT**

#### ***Presentation Night***

*The Presentation Night was held on the evening of Saturday the 22<sup>nd</sup> of May. It was a sold-out evening (97 in attendance, including 3 x free of charge tickets). The net profit from the evening was approximately \$5,000 (bar profits included). This profit does not include the cost of trophy engraving or prizes that are expensed against income from race fees.*

*The annual presentation evening has, until this year, been a “revenue neutral” event, however this year we undertook the catering ‘in-house’ which resulted in considerable cost savings and a profit.*

*The entertainment was well received, the raffle made a profit of over \$1,000 and, thanks to the efforts of all involved I believe that the evening was a success.*

### **Deck repairs**

*Andy Duncan is awaiting material quotations for completion of 'stage 2' of the deck repairs and expects to finalise his cost estimate before this evenings' meeting.*

*Andy has completed the replacement of the lower staircase at a cost of \$1,500.00*

### **Membership set up for 2021-2022**

*The 2021-2022 Season membership and storage fees information has been upgraded on the club's website and within the Revolutionise Sport member database. An email was sent to members calling for early renewals that to date has seen an uptake of 19 members and \$9,900 income.*

*Further calls for renewals will be issued as we approach the end of the month.*

### **SailPASS**

*Sailpass has now been set up and we will commence promotion of it as we enter the new season.*

### **2021-2022 Calendar**

*A detailed, draft calendar for the 2021-2022 has been prepared and circulated to committee and has now been circulated to other clubs for comment. There being no feedback, I will commence preparation of the assorted systems for the coming season.*

### **Hall Hire**

*Hall Hire bookings continue to generate higher than previous financial returns. The club has bookings for the next eight Saturdays!*

### **Sailing**

*The West Harbour Winter Series has been well attended with over 50 yachts participating in yesterday's race.*

*The Friday Afternoon 'Series 3' commenced last Friday with 13 competitors and 16 entrants.*

*As we prepare for the coming season, we need to put a call out to members to renew or undertake the **Equipment Auditors Course** which is being held online on the 16<sup>th</sup> of June.*

### **Sailing School**

*Course inquiries for the sailing school have almost ceased as we come into Winter.*

*There is one course currently running, due to complete next week. I recommend that we invest in some online promotions via Facebook and Google*

## FINANCES:

\*\*\*\*\*See attached **Profit and Loss Accounts**. \*\*\*\*\*

## REGATTA

- The Committee discussed planning for the event, and in an effort to assist the Club Manager with the event and also to encourage more volunteers to participate it resolved to form a sub-committee of the Management Committee to work with the Manager to help with the organization of the event.
- The Regatta will be held on the weekend of Saturday 30 October till Sunday 31 October 21.
- CR advised that he had met with Mike Petrovick of the Working Boats Association re its interest in being involved in the Regatta, they would have up to 7-8 of the Associations vessels take place in a parade on the Sunday and this along with the Couta Boats will add colour to the day. CR advised it was also hoped that a New Zealand crew from Wanaka would participate in the event.

## INFRASTRUCTURE

CR advised that the existing gate between the deck and the pontoon has been replaced with new gate in order to make it easier for dinghies to access the pontoons. The existing give will provide entry. Those members storing tenders in the public reserve will be asked to remove them asap.

## SAILING ACTIVITIES and SAILING SCHOOL:

\*\*\*\*\*See Club Managers report above. \*\*\*\*\*

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## RISK MANAGEMENT WORK HEALTH AND SAFETY: (WHS)

- The side steps leading down to the deck access to the stairs have been replaced.
- The Committee agreed that in circumstances where the wind on the harbour is, or is anticipated to exceed 20 knots per hour sailing school courses must not be undertaken.
- With the temporary removal of some decking all members must not enter any clearly marked works areas on the deck.
- All members are to become familiar with the WHS document and as well a copy has been placed on the website and all members strongly encouraged to read it and adhere to it at all times.
- An Incident Management Plan, which all members should be familiar with is to be kept in the clubhouse at all times, as well the race starters are to keep a permanent copy at the starting desk.

## General Business/Correspondence:

(Nil)

**Meeting Closed at 7-10****Next meeting: Location BSC Date: Wednesday 7 July 21 Time: 6.30 pm**

*The BSC committee meets once a month on a Wednesday/ or Monday evening(630pm) to discuss and agree actions on general club matters. If members would like to attend, or have an item they would like raised at the meeting, please email [info@bal mainsailingclub.com](mailto:info@bal mainsailingclub.com) at least a week before. A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the committee meeting minutes. These are posted on the notice board in the club house usually on the next race day, following a meeting and on the Balmain Sailing Club Website.*