

2022/23 Balmain Sailing Club Management Committee Meeting Minutes.

Date of meeting: Thursday, 28 July 2022

Time: 6.30pm, Location: Balmain Sailing Club

Type of Meeting: Management Committee
Secretary/Minutes: Colin Grove
Attendees: Campbell Reid (CR), Alan Gregory (AG), Ed Tacey (ET) Ray Miller (RM)
Sharon Harvey (SH)) Colin Grove (CG),
David Stenhouse (DS)

Apologies: Chantelle Hodgson (CH) Geoff Watkins (GW)

- The meeting commenced at 6.30pm
 - The minutes of the BSC Management Committee Meetings of 1 June 2022 were approved without amendment.
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ACTION ITEMS ARISING FROM THE PREVIOUS MINUTES:

- CR Congratulated Ed Tacey for being re-elected as Treasurer and welcomed new Committee member Geoff Watkins, although due to a prior interstate commitment Geoff was unable to attend . CR also mentioned that he was pleased to be re-elected and looked forward greatly to the next stage in the Clubs growth.
 - Lyn Evans Company has now upgraded of the lighting on the steps from River St to the Clubhouse ,Lyn kindly provided the work at a greatly reduced rate.
 - CG advised that all the insurance proposals have now been received at a reduction on last year's premiums. The Committee authorised the Secretary and Treasurer to finalise the matter and approved the payment of up to \$21k for the new insurance premiums.
 - The Committee after careful deliberations agreed that the Club would sell the existing red RIB following the purchase of the new Highfield RIB. The Committee was satisfied that the Club had access to several tenders ,should they be required .The Committee authorised the Club Manger to arrange for the sale and liaise with the Treasurer in respect of the asking price and the offers received.
 - The Committee agreed that preparation for the Regatta and Pub Challenge should commence asap, and that Committee Members should liaise closely with the Club Manager to assist in the preparation and the format for the Regatta. CH and DS will co-ordinate the Pubs Challenge and all Committee members will be encouraged to participate in the planning for other Regatta activities.CR advise that the Harbour Working Boats will take part in the Regatta.
 - CR advised that the Development Application (DA) submitted to the Inner West Council (IWC) in respect of the dingy launching dock has been approved. CR thanked Conrad Johnston for his efforts in getting this through Council, the works will be scheduled to commence in the next few months.
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MATTERS FOR DISCUSSION AND DECISION : See above.

MANAGEMENT REPORT – JULY COMMITTEE MEETING

Managers' Report

The Dave Stenhouse advised that he would be on 4 weeks annual leave from 1 August 2022

- **INSURANCE**
New policies have been established with lower premiums and greater coverage.
 - **MEMBERSHIP & STORAGE**
Since setting up the 2021-2022 season membership database we have 131 financial members and income from the associated fees is well above previous years' figures for the same period.
 - **PUB CHALLENGE**
I have prepared a comprehensive list of pubs and their contacts, boats/boat owners and their contacts and have had several conversations with pub owners who have indicated their intention to participate.
 - **SAILING**
The final race of the Friday Afternoon Series 3 will be on this Friday the 29th of July. To date we have started 8 from 8 scheduled races, with just one being abandoned due to the lack of wind. Fleets have regularly had a dozen competitors.
 - *The first series of the 2022-2023 Season gets underway on Friday the 5th of August with race 1 of the 9 race Friday Afternoon Series 1.*
 - *The West Harbour Winter Series has had three race starts from four scheduled, with one being cancelled due to extreme weather conditions. There are currently 64 entries in four divisions.*
 - **SAFETY AUDITS**
We have undertaken 22 safety audits for the 2022-2023 season to date and will organise more inspection days in September as the Twilight Series approach.
 - **2022-2023 SAILING INSTRUCTIONS**
The BSC's Friday Afternoon and Friday Twilight Series' Sailing Instructions that were comprehensively re-written late last year during covid have been updated and will be posted online next week, prior to the start of the Friday Afternoon Series 1.
 - **RACING LAPTOP**
We have purchased a new racing laptop (PC), replacing the laptop that was purchased 6 years ago for the purpose of hosting the race management software.
 - **NEW RIB**
The new inflatable RIB has now been fitted with custom made tube covers.
 - **FOOD & BEVERAGE**
Post-race food and bar sales have been steady. Food sales are now generating a profit. Income and profits from bar sales are equal to or above pre-covid levels and are being enhanced by combining food and beverage options with our hall hire offerings.
 - **WEBSITE UPDATES**
 - *There have been several website updates including:*
 - *Race Fees page*
 - *Notice of AGM & associated news item*
 - *Links set up with the Top Yacht Entry System for the 2022-2023 season*
 - *Links set up for the 2022 Balmain Regatta*
 - *Set up 2022-2023 Season results pages*
 - *2022-2023 Committee details updated*
 - **ANNUAL GENERAL MEETING**
The club's AGM was on Thursday the 28th of July. There were 18 members in attendance.
 - **HALL HIRE** *There have been 6 hall hire functions and 12 yoga classes since the previous committee meeting. Like-for-like income from Hall Hire functions is above pre-covid levels.*
 - *There are no hall hire functions scheduled in August although there are several yoga classes.*
 - *We have several bookings in September, October, and November.*
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FINANCES:

- Verbal update by ET.
- See attached P&L.
- See Managers Report above.

INFRASTRUCTURE:

- It was agreed that a priority item was to strengthen the chains between the dock and the wharf and also a new improved lighting layout for the dingy shed.

SAILING SCHOOL: Nil report

SAILING: See Managers Report

REGATTA: See Matters for Discussion section.

RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):

- The pontoon area has been frequented by person's congregating on the pontoons and using it as a platform to enter the water for swimming. The Club has strict responsibilities under the pontoon lease in respect to WHS and obligations under our insurance policies. Transport for NSW (Maritime) has approved signage to be erected prohibiting diving and swimming in an active vessel manoeuvring area.
- The Committee agreed that in circumstances where the wind on the harbour side is/or is anticipated to exceed 20 knots per hour, no sailing school course must be undertaken.
- All members are to become familiar with the WHS document. A copy has been placed on the website and all members are strongly encouraged to read it and adhere to it.
- An Incident Management Plan, that all members should be familiar with is to be kept in the clubhouse. In addition, the race starters are to keep a permanent copy at the starting desk

General Business/Correspondence:

CR advised that he wished to discuss with the Committee a note he received from David Stenhouse in respect of a review of his annual salary and a potential bonus payment. CR outlined the proposal from David and the Committee agreed for CR to continue discussions with David around the parameters agreed by the Committee. The Committee thanked David for his continued excellent work for the Club.

Meeting Closed at 8-00PM

Next Meeting:

Location BSC/or Video conferencing (details to be advised), Date: 6-30 pm 31 August 2022.

The BSC committee meets once a month on a Wednesday or Monday evening at 6.30pm to discuss and agree actions on general club matters. If members would like to attend or have an item raised at the meeting, please email info@balmainsailingclub.com at least one week prior.

A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the Committee Meeting Minutes. These are posted on the notice board in the club house usually on the next race day following a meeting and on the Balmain Sailing Club website.