

2021/22 Balmain Sailing Club Management Committee Meeting Minutes.

Date of meeting: Wednesday, 1 June 2022

Time: 6.30pm, Location: Balmain Sailing Club

Type of Meeting: Management Committee
Secretary/Minutes: Colin Grove

Attendees : Campbell Reid (CR), Ray Miller (RM) Chantelle
Hodgson (CH) Colin Grove (CG),

Apologies: Ed Tacey (ET) Alan Gregory (AG), Sharon Harvey (SH)
David Stenhouse (DS)

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- The meeting commenced at 6.30pm
 - The minutes of the BSC Management Committee Meetings of 4 May 2022 were approved without amendment.
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ACTION ITEMS ARISING FROM THE PREVIOUS MINUTES:

- The Committee noted the very extensive report on the building and docks undertaken by Simon Oliver in May last year. Simon has now reviewed his earlier identified action items against his original recommendations and provided a written report with the outstanding maintenance items given a status in terms of priority.
- It was agreed by the committee that urgent attention needs to be given to the lighting on the stairs leading down from River St and that Lyn Evans company should be approached to obtain a quote for the upgrading of the lighting in order to meet all WHS requirements. Lyn has now kindly provided a quote for \$2000 (excluding GST) for the upgrade work which was approved by the Committee CG will liaise with Lyn re the scope of works.
- The Committee agreed that preparation for the Regatta and Pub Challenge should commence asap, and that Committee Members should liaise closely with the Club Manager to assist in the preparation and the format for the Regatta. CH and DS will co-ordinate the Pubs Challenge and all committee members will be encouraged to participate in the planning for other Regatta activities.

- CR advised that Transport for NSW had approved the Club submitting a Development Application (DA) to the Inner West Council (IWC) for approval. Following the completion of the public display period an objection was received from an adjoining owner the meeting noted the delay and that DA will be delayed for at least another 2 months as it will need to be considered by a full meeting of the IWC.
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MATTERS FOR DISCUSSION AND DECISION :

Managers' Report :

- *I propose that we schedule our annual Skippers Briefing for Wednesday the 3rd of August 6.30pm. ***

****NOTE : To be discussed with AG**

- *During the past weeks, our new RIB was commissioned. The committee needs to decide whether to keep or sell the current red RIB. ***

****NOTE : The committee decided to defer a decision on this until all members of the Committee and the BSC Manager were in attendance.**

- *Yacht Safety Audit Certificates expire on June 30th, 2022. I have compiled a list of auditors from BSC, DSC and GFS and contacted them to ask which dates they are available to conduct audits for boats currently registered to compete at BSC organised events after June 30 [including the Friday Afternoon Series 3 and the West Harbour Winter Series].*
- *The summary of season 2022-2023 race fees, series names and dates has been submitted to Top Yacht Pty Ltd who will set up our entry systems well in advance of the start of the season in the beginning of August.*

MEMBERSHIP

- *RevSport (Australian Sailing's member database) has been updated with revised pricing for membership and storage, as agreed by the committee, for the 2022-2023. Unfortunately, RevSport is not sophisticated enough to allow people to re-join without first closing of the previous season.*
- *That means that anyone who has not renewed for the 2022-2023 season, in advance, appear as "inactive" members of the club and of Australian Sailing(AS) ,I have been assured, in writing, by Australian Sailing that members who paid their 2021-2022 season fees are still members – even though their database shows that they are not.*
- *AS have also advised that 2021-2022 season members insurance coverage remains current until the end of September 2022. Last week we sent out the first renewal reminder and in response more than 20 people have renewed generating circa \$12k.*

PRESENTATION EVENING

- *The presentation evening was fully booked despite several non-attendees due to COVID and illness. The evening ran smoothly, and we had no complaints about anything.*

HALL HIRE

- *Hall Hire inquiries continue. The weekly Saturday yoga class have re-started and from this weekend there will be 2 classes on Saturday mornings. We have bookings on the 4th, 9th and 11th of June and 6th, 7th, 8th, 23rd and 30th of July. Hall hire income is projected to be roughly \$3k between now and July end.*

FOOD & BEVERAGE

- *I have been attempting to re-establish the post-sailing Friday evening dinners; however, this has been challenging in terms of the lack of attendees and because of the number of race cancellations. The efforts to date have resulted in a loss of around \$200. However, food profits from the presentation night (\$800) have offset the loss a little. Unless otherwise directed I will continue to attempt to make this profitable.***

****NOTE: The Committee noted the Managers advice and recommendations and agreed that the financial viability of Friday Evening dinners be reviewed at the next meeting.**

- Bar sales are roughly \$2k less than for the same period last year, mainly due to the number of race cancellations and due to the differences in the sailing calendar compared to last year.

FINANCIALS

- *We are showing a LOSS for the period April 1st until May 31st of (\$5,313), which is typical, compared to the same period in previous 3 years (\$7,249), (\$12,545) and (\$11,884). We have approximately \$110k in the bank, \$60k of which is held as debentures. The club's insurances are due soon and are typically between \$20k and \$25k.*
- *We are currently awaiting payment of \$11,000 from Australian Sailing in respect of membership fees they have collected on our behalf and based on previous years we can expect an additional \$25k in membership & storage fees by the end of July.*

FINANCES:

- See attached P&L. No report was provided as the Treasurer was an apology for the meeting.
- See Managers Report above.

INFRASTRUCTURE:

- See Matters for discussion section.

SAILING SCHOOL:

- There was one course, with two participants conducted during the month of May. In addition, Hit N Run has been chartered for Friday Afternoon Series 2 (\$700). Both Magic 25 boats have been chartered to members for the West Harbour Winter Series race (\$1,400). Hit N Run has been chartered for the Friday Afternoon Series 3 (\$900).
- Coming into June there is one course participant in one course. Another course has been scheduled to commence on the 18th of June – subject to participants. I will undertake an online marketing campaign.

SAILING:

- The Friday Afternoon Series 2 concluded having completed just 4 races from 8 that were scheduled. There are 14 entrants. Friday Afternoon Series 3 gets underway on Friday the 3rd of June. There are currently 13 entrants
- The annual Autumn Islands Race was conducted as scheduled on Sunday the 1st of May. There were 16 competitors, all of whom completed the course without incident.
- The Parramatta River Pursuit Race was scheduled to be conducted on the 15th of May. It was postponed due to the lack of breeze. The race was re-scheduled and was conducted on the 29th of May. There were 6 dinghies and 7 yachts competing in cold, but sunny conditions with winds averaging around 10 knots.
- West Harbour Winter Series gets underway this Sunday the 5th of June. To date we have 54 entrants. The BSC Winter Series is experiencing a revival with 6 dinghy entries. All scheduled races listed on the Spring racing calendar have been well attended

REGATTA:

- See Matters for Discussion section.

RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):

- The pontoon area has been frequented by person's congregating on the pontoons and using it as a platform to enter the water for swimming. The Club has strict responsibilities under the pontoon lease in respect to WHS and obligations under our insurance policies. Transport for NSW (Maritime) has approved signage to be erected prohibiting diving and swimming in an active vessel manoeuvring area.
- The Committee agreed that in circumstances where the wind on the harbour side is/or is anticipated to exceed 20 knots per hour, no sailing school course must be undertaken.
- All members are to become familiar with the WHS document. A copy has been placed on the website and all members are strongly encouraged to read it and adhere to it.
- An Incident Management Plan, that all members should be familiar with is to be kept in the clubhouse. In addition, the race starters are to keep a permanent copy at the starting desk

General Business/Correspondence:

Nil:

Meeting Closed at 7-00PM

Next Meeting:

Location BSC/or Video conferencing (details to be advised), Date: 6-30 pm 6 July 2022.

The BSC committee meets once a month on a Wednesday or Monday evening at 6.30pm to discuss and agree actions on general club matters. If members would like to attend or have an item raised at the meeting, please email info@bal mainsailingclub.com at least one week prior.

A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the Committee Meeting Minutes. These are posted on the on the Balmain Sailing Club website.