

# 2025-26 Balmain Sailing Club Management Committee Meeting Minutes.

**Date and time of Meeting:** 6-30 pm Wednesday 13 May 2026.

**Location :** Balmain Sailing Club.

**Type of Meeting :** Management Committee.

**Attendees:** Campbell Reid (CR), Chris Price (CP), Joost Bekker (JB), Louise Blair (LB), Sharon Harvey (SH), Emma Thomas (ET), & Geoff Watkins (GW),

**Apologies:** Colin Grove (CG)

**Secretary/Minutes:** Sharon Harvey

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- The meeting commenced at 6. 30 pm.
  - The minutes of the BSC Management Committee Meeting of 8 April 2026 were approved without amendment.

## **ACTION ITEMS ARISING FROM THE PREVIOUS MEETING:**

- **Update on the progress of the handover of Club Manager Duties and an update on the work being undertaken by the new Club Co-ordinator**
  - CR advised the handover of the former manager's day-to-day duties is continuing. Luke is managing hall hires and preparing a brief to update the booking page. The Committee agreed the website should be informative, functional and easy to use, and noted the absence of a booking confirmation calendar. Discussions are also continuing possible integration with Xero.
- **Debrief on the Presentation Night**
  - The Committee thanked volunteers and organisers for delivering a successful Presentation Night. JB will provide a financial analysis in the coming weeks.
- **Progress on the new downstairs bathroom and toilets**
  - CR advised a surveyor is required to confirm RL standards before work can commence. The survey is expected within five days. Two hydraulic specialists have reviewed the plans and, subject to approval, plumbing works should be straightforward.
  - ET has applied for an additional \$3,000 grant for the toilet project. If successful, this would supplement the proposed \$30,000 allocation.
  - CR noted some construction tasks may be completed by suitably skilled club members, reducing total project cost.
    - **Action: CR** - Email to Club members at a future date requesting assistance from those who are skilled, willing and able to assist.

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## **MANAGEMENT ISSUES FOR DISCUSSION:**

- **Discussion on Membership Fees for the next financial year, including Budget preparation.**

- JB presented a fee comparison covering membership and storage fees, with an average proposed increase of about 5%. After reviewing member feedback, comparable clubs and operating costs, the Committee agreed the increase was reasonable. Dinghy and kayak storage fees, tender boat costs, Sail Pass enforcement and a Cat 7 renewal register were also discussed.
  - **Action:** Committee agreed to the 5% fee increase. CP noted this must be changed in Rev Sport.
- The Committee discussed the interface between the BSC website, SailSys and RevSport, noting the need to update racing information through RevSport.
  - **Action:** CP. Dave Stenhouse recommended CP contact Craig Ferris at Australian Sailing to assist CP with this process.
- The Committee discussed assigning each member a BSC membership number and issuing individual renewal reminders.
  - **Action:** CP will raise this issue with Rev Sport to determine whether this action is possible. CP understands there are platforms whereby this can be accomplished.
  - **Action:** CP will notify CR to advise when this has been set up so it can be announced to the general membership by email.
  - **Action:** CR to compose email to all club members, as was done last year, encouraging early fee payment with a \$250 prize (pub meal) for the first 100 renewals.
- **Update on Sailing Office Repairs**
  - The source of water ingress to the Sailing Office has been identified and the area is drying out. Cabling can now be removed and repairs resumed.
- **Internet and security replacement**
  - iiNet is now operational and Telstra is no longer required.
    - **Action: JB to cancel the Telstra service.**
  - Security cameras, including coverage over the bar, are now installed and CCTV has been restored.
  - The new wireless router is ready to be installed, with changeover scheduled for Saturday 16 May.
  - The new NVR system records 30 days of footage across seven cameras, including coverage of the Starter Desk to support finish-line timing and protests.
  - Additional cameras cover the dock and bin area.
- **Update on Regatta Preparation**
  - CR confirmed the Aquatic Licence has been received, allowing the Regatta to proceed in line with Maritime requirements. Updated Risk and Compliance documentation was accepted.

- John Blair has agreed to chair the Regatta again this year.
  - Save-the-date emails have been issued and will be resent as reminders.
  - Michael Petrozzi will assist with preparations again, and the Committee agreed to engage the Cannon Man for race starts.
    - **Action:** Hold a Regatta Preparation Meeting in June to commence preparation for the Regatta and allocate tasks.
- **Website refresh and modernisation**
    - GW presented a proposal for a website refresh. The Committee noted the current site is outdated, not mobile-friendly and overly dependent on a single administrator. GW recommended an open-source solution with broader internal control.
    - The Committee agreed that ideally the Club should manage its own website and prioritise improvements to the hall hire page. Dave Raynor will be asked to update the current site with Luke, subject to confirmation of fees.
      - **Action:** GW to liaise with Dave Raynor and Luke.
  - **Use of the new Key Lock Box recently installed.**
    - Access to the new key lock box code will be shared separately on a need-to-know basis.
  - **Update for the Sailing School Learn to Sail proposal and grants.**
    - ET advised that grant funding has been secured for two Zest learn-to-sail dinghies. The Committee discussed the remaining funding gap, delivery costs and options to secure additional funding before the 30 June deadline.
      - **Action:** ET to confirm dates and closing time details for the grant and continue seeking funds through donations and other grants.
  - **World Boating Day**
    - ET advised that the 22 May race has been listed as a World Boating Day event and promoted via the existing event link.
  - **AGM 22 July 2026 – Committee members whose terms are expiring .**
    - CR, JB, LB and GW have committee terms expiring.

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## FINANCES

- The Committee discussed funding options for current and upcoming renovations and repairs, including whether to seek support from members.
- Accounts were approved, including the new manager salary, floor sanding and repairs, and pylon repairs. The Committee also reviewed downstairs renovation costs, noting \$30,000 has been allocated but a further funding gap remains.
- CR advised that two additional pylons still require repair or replacement at an estimated cost of \$6,000 each.
- For the downstairs toilet project, the Committee noted immediate surveyor costs of \$2,000, a further estimated \$5,000 for Sydney Water and hydraulic approvals, and total construction costs

of about \$60,000, leaving an estimated funding gap of \$25,000. The option of using skilled volunteers to reduce costs was discussed.

- The Committee noted that expanded downstairs facilities could support higher hall hire revenue and improve member amenity, helping offset renovation costs over time.
- JB advised the Club remains in a sound financial position, but upcoming obligations, including insurance premiums, reinforce the need to collect membership fees promptly and maintain a clear expenditure schedule.

- **Action:** CR to launch membership drive.
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## SAILING ACTIVITIES

- CP advised additional RIB drivers are needed and will circulate a calendar to confirm availability and bookings.
- The Friday Afternoon Series concludes on 29 May, and the Winter Series starts on 31 May. CP recommended separate start times for dinghies and yachts.
- CP proposed publishing events earlier to help members organise crews and planning. Starter barbecue arrangements were also discussed.
  - **Action:** CP to post race timetables earlier.
- CP reported 30 yacht entries across four divisions and 15 dinghy entries for the Winter Series. Potential collaboration opportunities with Drummoyne, Hunters Hill and classic boat groups will be considered further as part of Regatta planning.
- A women's regatta event has been tentatively pencilled in for next year.

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## INFRASTRUCTURE:

- See item above re new toilets and bathroom facilities.
- Completed infrastructure upgrades to date include flooring, internet, pylons, lighting, security and the key lock box.
- CP noted that the tables are deteriorating and should be considered for replacement in the budget, given increasing use for events and racing activities.
  - **Action:** request Luke to research table replacement options, noting we require them to be easily moved and assembled / disassembled.

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## SAILING SCHOOL:

- See item above re dingy purchase proposal.

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**REGATTA: Further discussion points to be raised at the next Committee meeting.**

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**RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):** No further action at this point.

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## GENERAL BUSINESS AND CORRESPONDENCE:

- CR discussed Friday racing expenses with Luke and suggested upgrading raffle prizes to support additional fundraising.

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**MEETING CLOSED: 8-30 pm**

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**NEXT MEETING: Wednesday 10 June 2026 6-30 PM in the Clubhouse**

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*The BSC committee usually meets once a month on a Wednesday evening at 6.30pm to discuss and agree actions in respect of general club matters. If members would like to attend or wish to have an item raised at the meeting, please email [info@balmainsailingclub.com](mailto:info@balmainsailingclub.com) at least one week prior.*

*A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are encouraged to access and read the Committee Meeting Minutes which are posted on the Clubs website.*