

# **Balmain Sailing Club 2022/23 Management Committee Meeting Minutes.**

**Date of meeting: Wednesday 7 June 2023**  
**Time: 6.30pm,**  
**Location: Balmain Sailing Club.**

**Type of Meeting:** Management Committee.  
**Secretary/Minutes:** Colin Grove .  
**Attendees:** Campbell Reid ( CR) Alan Gregory (AG), Ed Tacey (ET) Ray Miller (RM)  
Chantelle Hodgson (CH) Sharon Harvey (SH) Geoff Watkins (GW) Colin  
Grove (CG) David Stenhouse ( DS) .

Apologies: Nil

- The meeting commenced at 6.30pm.
  - The minutes of the BSC Management Committee Meetings of 5 April 2023 were approved without amendment.
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## **ACTION ITEMS ARISING FROM THE PREVIOUS MINUTES:**

- The AGM will be held on Wednesday 27 June 2023 commencing at 7pm the Club will be open from 6pm. (See matters for discussion below)
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## **MATTERS FOR DISCUSSION:**

- Vice Commodore Alan Gregory:

The Committee noted that Alan has indicated that he will not be renominating for the Committee , the Committee thanked Alan for his 6 years of excellent work on behalf of the Club and the countless voluntary hours Alan gave to the Club through the numerous activities that he was involved in ,including a key role in the renovations of Clubhouse the management of the Sailing School , and management and overview of the sailing events .

- Sailing Season 2023 -2024 Racing Calendar :

The Committee approved the draft sailing calendar for the 2023 -2024 ( see attachment )

- Proposed Fee structure :

The committee approved the proposed fee structure for 2023 -2024(see attachment)

- Urgent Dock Repairs :  
The committee agreed that these repair works were of a priority and a quote will be sought for the works.
- Transport for NSW requirement for a works in situ works and seabed /hydrographic survey:  
  
The committee noted that one of the requirements to finalise the lease from Transport for NSW was for the surveys mentioned above are to be undertaken to confirm that the seabed under the new dock was cleared of debris from demolition of the previous dock . Polaris Marine have agreed to provide a note stating that all debris was cleared from the area. The committee agreed that once we had the funds of approximately \$9000 the Secretary could engage consultants to undertake the reports.
- Separate key access to the oars room:  
  
The committee discussed this suggestion and agreed that this proposal would not be practical , however all members will be asked to fully secure all areas of the dingy shed.
- An email was received from Chris Stannard President and Chief Enthusiasm Officer Hunters Hill Sailing Club re a proposed extension to the Woolwich Marina .

The committee discussed the matter and agreed to the resolution below. A copy of which was sent Hunters Hill Sailing Club ,which they thanked us for .

***“The Management Committee of Balmain Sailing Club at its June meeting on 7 June 2023 agreed unanimously to support the Hunters Hill Sailing Club in opposing any expansion of the Woolwich Marina south towards Cockatoo Island from its present location.***

***The Channel there is already incredibly constrained and taking an additional arm out from the existing facility will create a choke point where safe navigation is compromised - with almost 50% of the shore-to-shore channel being taken up by the existing and proposed extended Marina.***

***Balmain Sailing Club opposes any expansion of the Marina westward that would narrow the channel between the proposed new arm of the Marina and Cockatoo Island for the reasons outlined above. We are also concerned that rather than “local boat owners” securing a berth, the marina will be used by commercial vessels being let for charter, and not serving the local community in any meaningful way. “***

## Club Manager Report :

- ANNUAL PRESENTATION NIGHT:  
The Club’s annual presentation was a success. The event was sold out with 110 guests. The kitchen generated a profit of approximately \$1k, the raffle made \$500, the bar takings were over \$3k and we made \$2k profit on ticket sales. Total profit was approximately \$5k.
- SAILING:  
Since the last meeting we have conducted one protest hearing, 8 Friday Afternoon races, the Parramatta River Pursuit Race, the Autumn Islands Race and race 1 of the West Harbour Winter Series. Fleet sizes have been on par with previous years.  
We need to review the Race Fees and Sailing Calendar so that I can set up the 2022-2023 racing entry Systems and associated documentation (web, sailing instructions, aquatic licence etc).
- HALL HIRE:  
Since the April meeting there have been 14 yoga classes, 2 weddings, 1 engagement party, 1 baby shower, a 3-day children’s school holiday Adventure Camp, a 12yo Birthday party and a 40<sup>th</sup> Birthday party.  
Forward bookings include ongoing yoga and;

June: we have 1 Corporate hire and a 50<sup>th</sup> Birthday  
July: 50<sup>th</sup> birthday, 40<sup>th</sup> birthday, and a 3-day children's school holiday Adventure Camp  
September: 40<sup>th</sup> Birthday and a Wedding  
October: Wedding and a fundraising event (we sell food and bar).  
November: Christmas Party and a wedding.

**SAILING SCHOOL :**

Since April we have run 2 x 4-week courses with a total of 6 students.  
Woolwich Dock once again agreed to in-kind sponsor the Magic 25s by way of antifouling them, which was completed over the past two weeks in May.  
There are currently no courses booked for June.

- **MEMBERSHIP & STORAGE FEES:**  
Fees for the 2022-2023 Season need reviewing .Refer to the document emailed previously.
- **INFRASTRUCTURE:**  
Campbell kindly commissioned the downstairs bathroom renovation and Lyn Evans kindly arranged to repair the lights in the dinghy shed.

The third stage of the reconstruction of the club's deck needs to commence soon, I have reminded Andy Duncan to attach chains to reduce movement from waves. Andy has previously obtained quotes for materials and labour to complete the remainder of the deck works.

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**FINANCES:**

- The Treasurer raised the need in the coming financial year to better structure labour services in the bar and kitchen .This will require additional funds to be set aside in the coming months.
- See attached P& L .
- See Managers Report above.
- The Secretary advised that he had commenced the Clubs insurance renewal process.

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**INFRASTRUCTURE:**

- It was agreed that a priority item was to strengthen the chains between the dock and the wharf and noted that a new improved lighting layout for the dingy shed and improved showers have been installed with assistance from Campbell Reid and Lyn Evans .
  - DS advised that he has asked Andy Duncan for a quote for dock repairs.
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**SAILING SCHOOL:**

- No courses are currently being undertaken. See Managers reports above.
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**SAILING:**

- See Club Managers Report.
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**REGATTA:**

- A first start up meeting was recently held during the month.
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## RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):

- The pontoon area has been frequented by person's congregating on the pontoons and using it as a platform to enter the water for swimming. The Club has strict responsibilities under the pontoon lease in respect to WHS and obligations under our insurance policies.

All members are to become familiar with the WHS document. A copy has been placed on the website and all members should be familiar with the contents and adhere to it.

- An Incident Management Plan, that all members should be familiar with is to be kept in the clubhouse. In addition, the race starters are to keep a permanent copy at the starting desk.

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### Correspondence / General Business:

Email received from Hunters Hill Sailing Club. ( see above matters for discussion)  
Email received from a BSC member re security arrangements for the oar room .

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### Meeting Closed at 7-40

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### Next Meeting:

- The Committee agreed that the next meeting would be held on 26 July 2023 ( ***The Secretary advised that he would be overseas on that date*** ), any emergent issues would be resolved by circular email resolutions or by video/ telephone hook ups.

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***The BSC committee usually meets once a month on a Wednesday or Monday evening at 6.30pm to discuss and agree actions on general club matters. If members would like to attend or have an item raised at the meeting, please email [info@balmainsailingclub.com](mailto:info@balmainsailingclub.com) at least one week prior.***

***A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the Committee Meeting Minutes. These are posted on the notice board in the club house usually on the next race day following a meeting and on the Balmain Sailing Club website.***