

# 2023-24 Balmain Sailing Club Management Committee Meeting Minutes.

Date of meeting: Wednesday, 6 September 2023  
Time: 6.30pm,  
Location: Balmain Sailing Club

Type of Meeting: Management Committee  
Secretary/Minutes: Colin Grove  
Attendees: Campbell Reid (CR), Chris Price, (CP) Ed Tacey (ET) Ray Miller (RM) Sharon Harvey (SH) Colin Grove (CG), Chantelle Hodgson (CH) Geoff Watkins. (GW) David Stenhouse (DH)

## Apologies:

The meeting commenced at 6.30pm.

The minutes of the BSC Management Committee Meetings of 9 August 2023 were approved without amendment .

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## ACTION ITEMS ARISING FROM THE PREVIOUS MEETING:

- **CR** advised that he was currently reviewing the basis on which the annual fee of \$12,075 payable to Australian Sailing is calculated having reference to the variations in the levels of fees paid by other sailing clubs like BSC. He will report back to the Committee at its next meeting in October 2023
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## MATTERS FOR DISCUSSION AND DECISION:

- **CH** provided details of a proposal the Committee had asked her to assist in in respect of the sale of Club branded clothing merchandise , in response **CH** provided the following for consideration. Suggested products, polo shirts , including short sleeve option, softshell vests, an option for a jacket hats also other products could be being included.

The Committee agreed that a trial Pre -Order format be introduced within the next month , full details will be set out on the Clubs website in the next few weeks a set of samples will be on display prior to allow potential purchasers to try on various garments with up to up to 3 sizes for women's and up to 4 for men's sizes .

The Committee agreed ,after considered discussion in respect of expenditure priorities ,to approve, up to \$55,000 to complete the deck repairs and the replacement of the current decking . It was agreed that the commencement date for the anticipated 10 days' work program will be dependent upon, the date is the decking is delivered to ensure that the works can be completed prior to the Regatta date of 29 October 23 .

- **DS** advised that he believed the Clubs existing security CCTV security was totally inadequate and suggested we review this and consider installing electronic keyless door entry .**CP** offered to investigate options for both a new CCTV system and the electronic door entry , having regard to budget priorities the CCTV will be the priority with door access to be considered later in the year.

### Club Managers Report ( see other sections for further updates from **DS**)

- Currently we have 140 paid up members, which is roughly the same as last year membership renewals generally happen in the lead up to the Twilight Series
  - HALL HIRE : inquires and bookings have been consistent, and we are on par with last years' bookings in terms of revenue BAR SALES: Bar sales are roughly 10% higher than for the same period last year FOOD :Food sales are 25% higher than for the same period last year.
  - Race entry fees and up almost 20% compared to last year (fees were increased by 5%
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## **FINANCE:**

- See attached **P&L's**
  - **RM** Advised of an opportunity to access a Commonwealth Grant of up to \$5,000 to cover the cost of specific items to be used by volunteers .The Committee agreed that we should place an application and initially nominate funds for 6 PFDs as well as other items to be advised .
  - **RM** also recommended that we apply for a grant of up to \$300,000 or lesser amount being offered by the NSW Government in November 2023 in respect of Capex items , the committee agreed to nominate the need for new flooring as any major capital project has to have a DA approved prior to the submission of an application , flooring a new toilet in the dingy shed , do not need a DA and meet the grants selection criteria.
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## **INFRASTRUCTURE:**

- The ship with the deck materials has arrived! It will take a couple of weeks to clear customs and quarantine and to then be delivered.
  - A cost-effective method of repairing the partially submerged section of the marina by filling the floats with foam. Airconditioning units have had their annual service The club has had its biannual pest treatment.
  - Inner West Council have been written to ask that they remove the large gumtree, halfway up the stairs and the two trees that are contributing the retaining wall to lean over near the eastern deck.
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## **SAILING SCHOOL:**

- Since the last meeting we have run a full course and we have scheduled another course on the Magic 25, , we have 3 participants undertaking their powerboat course.
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## **SAILING:**

- a Skippers Briefing 27 September 2023 .
  - A date for Cat 7 inspections will be advised in the next couple of weeks.
  - The Friday Afternoon Series has been reasonably well attended with an average of 8 boats participating.
  - This Sunday the 10<sup>th</sup> of September is race 1 of the West Harbour Spring Series and the BSC Spring Series (Dinghies). Skippers are being slow to enter. I have SMS's all skippers who participated in the West Harbour Winter Series who have yet to enter and all the Dinghy Sailors other than the 3 who have entered so far.
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## **REGATTA:**

- The Pubs Race will now be held on the Sunday of the Regatta Weekend. Race, entry forms are slowly coming in .We have one dinghy entry Ian Smith will race for the final time at the Balmain Regatta, on his 18ft Skiff Britannia. He's retiring from racing skiffs. We will have at least 10 Couta Boats racing in this years' regatta.
  - There are approximately 30 work boats that have indicated that they'll be participating this year. Svitzer have confirmed an increase in sponsorship from \$2k to \$2.5k and they wish to be acknowledged for sponsoring the photographer. There will be a 'water cannon' display.
  - The band and photographer are booked caps have been ordered.
  - The Committee discussed a suggestion from **SH** that she could arrange to borrow marker buoys for the Regatta , to be sponsored by Cresta Wealth Management, it was agreed to use the existing marker buoys as well as the Cresta buoys .
  - Cobden & Hayson are onboard once again, and we have successfully raised the sponsorship contribution from \$5k to \$6k.
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## **RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):**

- An Incident Management Plan, that all members should be familiar with is to be kept in the clubhouse. In addition, the race starters are to keep a permanent copy at the starting desk.
- The Committee agreed that in circumstances where the wind on the harbour side is/or is anticipated to exceed 20 knots per hour, no sailing school course must be undertaken.
- With the temporary removal of some decking, all members must not enter any clearly marked works areas on the deck.
- All members are to become familiar with the WHS document. A copy has been placed on the website and all members are strongly encouraged to read it and adhere to it.
- The current WHS document will be reviewed and updated over the next few months .
- **SH** advised that she had reviewed the existing Incident Management Plan and WHS document and has recommended several changes to both documents , she will update both documents in liaison with **DS** .

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## **General Business/Correspondence:**

- The Committee noted the success of the yacht Odyssey in winning the Yellow series at the recent Hamilton Island Race Week and congratulated the Skipper Simon Oliver and the other BSC Club members crewing Odyssey on this outstanding sailing achievement.
- Further Correspondence received from Greenwich Flying Squadron re the proposed Woolwich Marina Development setting out their strong opposition to the proposal. Comments in respect of the proposal can be sent to be sent to Hunters Hill Council up until 13 October 2023

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**Meeting Closed at 8-15 PM**

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### **Next Meeting:**

Location BSC/or Video conferencing (details to be advised), Date:6-30 pm 4 October 2023

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*The BSC committee meets once a month on a Wednesday or Monday evening at 6.30pm to discuss and agree actions on general club matters. If members would like to attend or have an item raised at the meeting, please email [info@balmainsailingclub.com](mailto:info@balmainsailingclub.com) at least one week prior.*

*A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the Committee Meeting Minutes. These are posted on the notice board in the club house usually on the next race day following a meeting and on the Balmain Sailing Club website.*