

2023-24 Balmain Sailing Club Management Committee Meeting Minutes.

Date of meeting: Wednesday, 6 December 2023
Time: 6.30pm,
Location: Balmain Sailing Club

Type of Meeting: Management Committee

Attendees: Campbell Reid (CR), Ray Miller (RM) Sharon Harvey (SH) Chantelle Hodgson(CH) Colin Grove (CG), Geoff Watkins (GW) David Stenhouse (DH)

Secretary/Minutes: Colin Grove.

Apologies : Chris Price (CP Ed Tacey (ET))

- The meeting commenced at 6.30pm.
 - The minutes of the BSC Management Committee Meetings of 8 November 2023 were approved without amendment .
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ACTION ITEMS ARISING FROM THE PREVIOUS MEETING.

- The committee is currently reviewing the basis on which the annual fee of \$12,075 payable to Australian Sailing is calculated ,having reference to the variations in the levels of fees paid by other sailing clubs that have a similar membership .
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MATTERS FOR DISCUSSION AND DECISION:

Club Managers Report:

- DS provided an update on several matters of general nature regarding the Clubs trading over the past months which indicates an increase in bar and food revenues as well there has been seven Hall bookings over the period.

Pontoon Security.

- CG advised of recent successful security measures introduced at Hopetoun Quays (HQ) aimed at reducing anti-social behaviour on the HQ wharf and marina and advised that there has been have been incidents occurring of similar behaviour on the club's pontoon area .
- The committee agreed in principle that if the anti – social behaviour increased on the clubs' pontoons it may be beneficial to make a small contribution to the HQ security costs for patrols to monitor the pontoon area .CG will get back to the committee.

Future Directions Discussion :

- The 7 February 2024 committee meeting will be primarily focused on identifying and agreeing pathways to encourage the growth of Clubs membership base and the identification of viable long term revenue streams.
- All Club members will be asked to submit any ideas and thoughts they may have in respect of the issues .

CCTV / New Door controller.

- The installer will also review the existing door setup to advise cost effective solution for door control. The preferred option is for a standalone system to be integrated with the CCTV (Dahua) The solution might be by PROX cards/token and programmable onsite can time bomb for temp access .
- The committee agreed to adding a camera to the bar area and thanked Chris Price in facilitating the above security improvements . The installer has also reviewed the site and is looking for the most cost-effective system for a new door controller.

Australia Day:

- The Committee noted that several BSC members took part in the non- BSC Australia Day Regatta held on the main harbour and agreed that the club would hold a barbeque function for participants , club members ,and any members of the public that wish to attend.

FINANCE:

RM confirmed that we had applied for a grant of up to \$300,000 or lesser amount being offered by the NSW Government in November 2023 in respect of Capex items , the Clubs application nominated the requirement for new flooring in the main room , and the exterior painting of the premises. He advised that he was still awaiting advice re the grant.

INFRASTRUCTURE:

- Inner West Council have been written to ask that the lopping to the large gumtree, which is believed to be on Council land and is halfway up the stairs and the two trees that are contributing the retaining wall to lean over near the eastern deck. **CG** followed up with Council and provided them with full details as to the location on the Council owned land.

SAILING SCHOOL:

- Since the last meeting there have been several courses booked and completed .

SAILING:

- The club is looking at repairing several Laser craft for training purposes.

REGATTA: Nil Report

RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):

- **CG** advised that on 5 December 23 an incident occurred when a member was launching a tender from the new pontoon. The member lost balance and fell into the harbour and then could not climb back onto pontoon, fortunately 3 workmen were in the area and lifted the member on to the dock. The committee requested that adequate safety rings be placed in suitable locations around the pontoon area.
- An Incident Management Plan, that all members should be familiar with is to be kept in the clubhouse. In addition, the race starters are to keep a permanent copy at the starting desk.
- The Committee agreed that in circumstances where the wind on the harbour side is/or is anticipated to exceed 20 knots per hour, no sailing school course must be undertaken.
- All members are to become familiar with the WHS document. A copy has been placed on the website and all members are strongly encouraged to read it and adhere to it.
- The current WHS document will be reviewed and updated over the next few months . **SH** advised that she had reviewed the existing Incident Management Plan and WHS document and has recommended several changes to both documents. She will update both documents in liaison with **DS** .

General Business /Correspondence : Nil

Meeting Closed at 8 pm

Next Meeting: 7 February 2024 at 6-30 pm in the Clubhouse

The BSC committee meets once a month on a Wednesday or Monday evening at 6.30pm to discuss and agree actions on general club matters. If members would like to attend or have an item raised at the meeting, please email info@balmainsailingclub.com at least one week prior.

A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to access the Committee Meeting Minutes which are posted on the Clubs website .