

# 2024-25 Balmain Sailing Club Management Committee Meeting Minutes.

**Date and time of Meeting:** 6-30 pm Wednesday 16 July 2025.

**Location :** Balmain Sailing Club.

**Type of Meeting :** Management Committee.

**Attendees:** Campbell Reid (CR), Chris Price ( CP) Colin Grove ( CG) Ray Miller (RM) Louise Blair (LB) Sharon Harvey (SH) David Stenhouse (DH)

**Apologies:** Geoff Watkins (GW) Joost Bekker (JB)

**Secretary/Minutes:** Colin Grove

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- The meeting commenced at 6.00 pm.
  - The minutes of the BSC Management Committee Meetings of 4 June 2025 were approved without amendment.
  - Since the AGM was scheduled to commence at 7pm items were discussed on an exception-only basis.

## ACTION ITEMS ARISING FROM THE PREVIOUS MEETING:

- **DS** provided details of the location of the new commercial mooring the club has obtained from Transport for NSW after a 22-year period on the waiting list.
- CG advised that large gum tree infested by *Longicorn borers* will be removed by the Inner West Council in the next few weeks .
- CR and DS provided an update on the success and achievements of the recent working bees due to the enthusiasm and effort put in by numerous club members

## MATTERS FOR DISCUSSION AND DECISION :

- Approval was given to accept the insurance renewal proposal from Tudor Insurance Brokers in the amount of \$25,195. This is an increase of 23% on last year's premium of \$20,406 and was anticipated and allowed for in the 25/26 Budget
- It was agreed by the committee that a BSC volunteers "thank you function" should be arranged towards the end of September 2025

## CLUB MANAGERS REPORT :

### Membership

*System Update & Fee Increases:*  
RevSport was updated and both membership and storage fees increased per committee agreement.  
An email promotion of a \$250 Royal Oak Hotel voucher to the first 100 members to renew early resulting in 110 financial members currently.  
*Next Steps:*  
Target lapsed members—particularly those with storage—by issuing invoices via RevSport, pending committee approval.

**Financial Overview:**

(Referencing attached P&L report) Membership and storage revenue is lower than last year due to an earlier campaign launch in the previous year during a period of low funds

**Bar & Food Sales:**

Both are significantly down YoY.

Note: Food expenses appear high, but ticket revenue from the presentation night may not yet be allocated, skewing food income data.

**Hall Hire:**

Slightly improved, with a 10% increase in hiring fees.

**Expenses:**

Most categories are consistent YoY. Exceptions include:

o Audit Fee: \$7,400

o Building Maintenance: \$9,600 (includes electrical repairs, hot water system replacement, working bee costs, rubbish removal)

**Sailing:****• Program Attendance:**

Strong attendance despite light winds. Early 9am dinghy starts have helped capitalize on better wind conditions.

**• Forums:**

Three forums organized:

o Dinghy Forum: Well-attended and positive

o BSC Forum: 12 attendees, lively discussion.

o West Harbour Forum: Cancelled

**Infrastructure:**

Key Projects Completed:

o Clubhouse Painting: Largest project since the deck build

o Retaining Wall & Tree Removal:

Working bees were highly successful in participation. •

Note:

Materials and scaffolding were organized by donation by a new sponsor Botany Scaffolding

**Hall Hire****• Upcoming Events:**

Strong bookings leading into spring, including:

o 6 weddings

o Corporate/Christmas events

o School holiday programs

**Club Functions**

Proposed Event:

Volunteers' Thank You Function on September 26

o 2 hours of food, drink, and music

o Estimated cost: TBA

**Suggestions / Action Points:**

1) Committee Approval Needed:

- Invoicing past members using storage

- September 26 Volunteers Function budget

2) Accounting Clarification:

- Confirm if presentation night ticket income was allocated to food sales to

- properly reflect margins.

3) Revenue Initiatives:

- Consider a bar/food promo to stimulate sales

4) Infrastructure Planning:

- *Acknowledge success of recent projects; consider documenting best practices for future working bees*
  - *Early renewal incentive analysis to assess ROI*
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#### **FUTURE DIRECTIONS DISCUSSION:**

- Action items above from the previous meeting were discussed, including the sailing school, recruiting new members and hall hire opportunities.
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#### **FINANCES:**

See attached P&L

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#### **INFRASTRUCTURE**

- Maintenance priority report is to be updated following the work completed during the working bee.
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#### **SAILING SCHOOL:**

The meeting discussed in broad terms issues relating to the sailing school.

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#### **SAILING:**

- CP moved that a report in respect of the recent member involved sailing discussions be discussed at the next meeting
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#### **REGATTA:**

- Positive discussions have been held with the Working Boats Association re its participation in the regatta.
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#### **RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):**

- Risk management plan, policy, incident plan & forms have all been reviewed with controls updated
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#### **GENERAL BUSINESS AND CORRESPONDENCE:**

A note received from life member Lyne Evans was discussed and noted, and the committee will discuss her suggestions more fully at the next meeting. The Committee thanked her for the positive contribution.

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**MEETING CLOSED** at 6-45

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**NEXT MEETING : Wednesday 13 August 2025 6-30 PM in the Clubhouse**

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*The BSC committee usually meets once a month on a Wednesday evening at 6.30pm to discuss and agree actions in respect of general club matters. If members would like to attend or wish have an item raised at the meeting, please email [info@balmainsailingclub.com](mailto:info@balmainsailingclub.com) at least one week prior.*

*A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are encouraged to access and read the Committee Meeting Minutes which are posted on the Clubs website*