

2024-25 Balmain Sailing Club Management Committee Meeting Minutes.

Date and time of Meeting: 6-30 pm Wednesday 12 March 2025.

Location : Balmain Sailing Club:

Type of Meeting : Management Committee.

Attendees: Campbell Reid (CR), Chris Price (CP) Sharon Harvey (SH), Colin Grove (CG) Geoff Watkins (GW) Louise Blair (LB) Ray Miller (RM) David Stenhouse(DS)

Apologies: Joost Bekker (JB)

Secretary/Minutes: Colin Grove

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- The meeting commenced at 6.30 pm.
 - The minutes of the BSC Management Committee Meetings of 12 February 2025 were approved without amendment.

ACTION ITEMS ARISING FROM THE PREVIOUS MEETING

The committee members at the previous meeting provided details as to what main projects to prioritise and which specific projects to submit funding applications for.

The committees' suggestions are set out below:

1. Replace floor in main area of the club.
2. New bathroom and toilet facilities on lower level.
3. Improved access from street level.
4. Double glazing of windows facing Hopetoun Quays.
5. Lift access to the club from deck level.
6. Rebuilt kitchen and foyer entrance to club (links to 3)
7. Balcony to extend and replace existing sliding doors at front of the club facing the harbour.

Agreed actions:

- DS and RM to apply for a grant this week to begin funding downstairs shower and toilet project.
 - **Action** : An application will be lodged with the NSW Government in the next few to be considered for a financial grant .
- CG to review and update (and prioritise) the list of repair and maintenance projects .
 - **Action** : The list is being updated by club member Simon Oliver.
- DS to obtain and discuss plans for "stage 2" of the renovation project which is to replace the existing foyer and kitchen.
 - **Action** : Discussions have commenced with club members who are architects .
- CG to review what DAs we have applied for or obtained in recent times.
 - **Action** : Commenced.
- DS to discuss with club members who are architects about assisting with new DA and plans for larger projects such as :
 - New balcony ,Improved access from the street to the club.
 - Lift access from deck (this would have to be planned and constructed in coordination with downstairs bathroom project. New kitchen and foyer.

Action: Commenced

MATTERS FOR DISCUSSION AND DECISION :

Presentation Night

The 2024-25 season presentation night will be held on Saturday 3 May 2025.

CLUB MANAGERS REPORT :

- DS provided a verbal update and spoke to the latest financial update provided by the Treasurer .

FUTURE DIRECTIONS DISCUSSION :

- See Action items above from the previous meeting.
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FINANCES:

See P&L attached.

- JB at the 12 February meeting advised that he had been seeking quotes for the auditing of accounts prior to them being included in a statutory report to Fair Trading , he received several quotes ,the Committee discussed in detail and approved a quote of \$7000 to finalise the matter.
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INFRASTRUCTURE

- CG will seek a quote from a qualified arborist to provide a report on the condition of a large gum tree adjacent to the steps leading to the club from River St .
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SAILING SCHOOL:

- The meeting discussed in broad terms changes that could be considered in respect of the current training of students in dingy sailing courses.
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SAILING:

- Nil Report
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REGATTA:

- Positive discussions have been held with the Working Boats Association re its participation in the regatta .

RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):

- Risk management plan, policy, incident plan & forms have all been reviewed with controls updated

GENERAL BUSINESS AND CORRESPONDENCE:

- The committee discussed the need for the club to consider introducing a Code of Conduct to underpin the aim of the club to provide a safe, fair, and inclusive environment. CR, LB and CG were nominated to provide draft a code of conduct for the committee to review.

MEETING CLOSED at 7-30 pm

NEXT MEETING : Thursday 1 May 2025 6-30 PM in the Clubhouse

The BSC committee usually meets once a month on a Wednesday evening at 6.30pm to discuss and agree actions in respect of general club matters. If members would like to attend or wish have an item raised at the meeting, please email info@balmainsailingclub.com at least one week prior.

A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are encouraged to access and read the Committee Meeting Minutes which are posted on the Clubs website