

## 2022/23 Balmain Sailing Club Management Committee Meeting Minutes.

**Date of meeting:** Thursday, 15 September 2022  
**Time:** 6.30pm  
**Location:** Balmain Sailing Club

**Type of Meeting:** Management Committee  
**Secretary/Minutes:** Colin Grove  
**Attendees:** Campbell Reid (CR), Alan Gregory (AG), Ed Tacey (ET) Ray Miller (RM)  
Sharon Harvey (SH)) Colin Grove (CG), Chantelle Hodgson (CH) Geoff  
Watkins (GW)  
David Stenhouse ( DS)

Apologies: Nil

- The meeting commenced at 6.30pm
- The minutes of the BSC Management Committee Meetings of 28 July 2022 were approved without amendment.

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- Following a welcome and introduction from CR ,Michael Petrozzi from the Working Boat Convoy then joined the meeting to discuss the proposed involvement of the group in the BSC Regatta . He advised that up to 9 working boats may take part. Temporary moorings for the participating vessels could be a problem and AG and DS will address this issue. it was agreed that AG and Michael Petrozzi would meet to discuss the most appropriate course for the day in respect of the works boats etc . The meeting thanked Mike for his presentation and invited him to attend the next Committee meeting to be held on 12 October to provide an update on the matter.

### ACTION ITEMS ARISING FROM THE PREVIOUS MINUTES:

- The Committee noted the Club Mangers Report and that preparations for the Regatta and Pub Challenge were well under way , CR advised that he was arranging appropriate press releases in respect of the event .

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### MATTERS FOR DISCUSSION AND DECISION :

- Below is an *extract* from the Club Managers report that the Committee upon review agreed needed an immediate response.

*" We received an email from Opera Australia on the 31<sup>st</sup> of August, that I forwarded to committee members on the 1<sup>st</sup> of September. I have since discussed the issue with management from Drummoyne Sailing Club and committee from Greenwich Flying Squadron –who share concerns on the impact the show and its proposed use of the waterway between Balmain and Cockatoo Island, will have on the Twilight and weekend sailing activities that are scheduled to be undertaken by DSC, BSC and GFS for the period 18 November 22 until the 18<sup>th</sup> of December.22*

*The BSC and GFS have both submitted Sailing Event Notifications to TfNSW (replaced the previous requirement to have an aquatic licence). However, there has been no consultation with any of the clubs from TfNSW. ) has been working with Opera Australia, however, has made no attempt to contact stakeholders.*

*I am concerned that there will be virtually no navigable water in the channel between Balmain and Cockatoo Island for the duration of the production. If we design courses that utilise the passages of water to the North West of Cockatoo Island, we will encounter a considerable increase in traffic from Ferries and from all of the boats travelling to and from Birkenhead Point Marina, as well as the usual traffic from Charter Boats at that time of the year. The BSC doesn't have a start boat and our starters typically are shore based as all permanent starting and recording equipment is in the Clubhouse.*

*Surely the Opera Australia's production could be staged in such a way as to not **impact the club(s) and other** users of the waterway - possibly in the same way that SailGP were able to do so? Are we supposed to cancel our racing program? DSC and GFS are keen to present a united front."*

- The Committee expressed its concern at the lack of consultation by both Opera Australia and Transport for NSW The Committee .

**Motion:**

**That the Secretary urgently approach both organisations and liaise with Drummoyne and Greenwich Clubs to convey our very serious concerns as to the the detrimental impact the proposed moorings would have on the Clubs ability to stage races and the adverse financial impact it would have on the Clubs trading income .**

**Motion Approved**

**Dinghy Launching Facilities :**

- CR advised that the Club recently submitted a proposal to the Inner West Council ( IWC ) to seek a grant of up to \$50,000 to assist in the cost of the new dock .CR advised that he had recently addressed a full Council Meeting and believed the Council was generally favourable to the proposal. Council resolved to discuss the matter further at its next meeting on 13 October 2022 , which CR will attend .
- The Committee noted that the total outturn for the cost of the new dock is currently estimated at approximately \$95,000 and that Walcon is very keen to agree a commencement date for the work . CG confirmed that the work could not be commence until a Construction Certificate had been provided to TFNSW and that he would liaise with Conrad Johnston in this regard.

**Motion:**

**CR moved that *subject to the IWC approving the grant of \$50,00 and written confirmation of a firm price that we enter a contract with Walcon for a sum of approximately \$95,000 for the construction of the dock .***

**Motion Approved**

**Club Managers Report:**

- *I was on leave from Monday the 8<sup>th</sup> of August until Friday the 2<sup>nd</sup> of September. checked and responded to emails and remotely managed racing during this period.*
- *We currently have 164 financial members. We are on target for last years' membership of 300. Income from membership and storage is currently \$18k above pre-covid levels. We have confirmed and invoiced sponsorship from Cobden & Hayson of \$5,000, up from the \$3,500 that we received for the previous 24 months during COVID.*
- *We have issued invoices to six pubs, (\$880 each including GST) who have agreed to participate in this years' 'Balmain Regatta – Pub Challenge'. This is well advanced compared to previous years*
- *I've attached a P&L that shows income from this year compared to the previous 3 years. The past 2 periods being impacted by covid ant the third has been included as*

a 'pre-covid' reference There is approximately \$133k in the bank and \$12k due in from invoices issued.

- *Income from race fees is less by \$4k than expected for this time of year, however I anticipate that as we approach the Twilight Series, this will return to normal (pre-covid) levels. Income from the sailing school remains unchanged from the previous meeting, however classes have now resumed, and income will have increased by October.*
- *Bar Sales are \$7k higher than for the same (pre-covid) period. This is reflected in bar profits. Income from Food Sales has seen a notable increase (\$10k versus \$2k) with a concerted effort being made in the evenings after racing during the last 2 Friday Afternoon Series, and from preparing and selling food for hall-hire and other functions at the club. The increase is roughly equivalent to 400 meals and is obviously linked to the increase in bar sales.*

#### **RACING:**

*The 2021-2022 Seasons' West Harbour Winter Series concluded on Sunday the 28<sup>th</sup> of August 2022.*

- *The 2022-2023 Seasons' Friday Afternoon Series 1 commenced on Friday the 5<sup>th</sup> of August*
- *The 2022-2023 Seasons' West Harbour Spring Series commences on Sunday the 11<sup>th</sup> of August, and*
- *The annual 2022 Spring Main Harbour Race is scheduled to be held this Sunday the 18<sup>th</sup> of August.*
- *The Pre-Christmas Friday Afternoon and Twilight Series commence on Friday the 7<sup>th</sup> of October.*

#### **HALL HIRE**

- *Since the previous meeting on the 18<sup>th</sup> of July there have been 19 yoga classes and 6 hall hire functions. We have 3 hall hire functions booked in October along with the ongoing yoga classes*
- *Hall Hire revenues for the period, \$12,647 are the highest to date and bookings have been made through until Christmas.*
- *The club will also donate a third free use of the hall for a meeting of the Balmain Rowing Club on the 24<sup>th</sup> of September who are unable to use their own premises due to ongoing renovations.*

#### **REGATTA**

- *The Regatta race entry system is live, and we have 14 entries to date (not including pubs).*
- *Since the start of September, 25 pubs have been invited to participate in the Pub Challenge with 6 confirmed entrants. I am confident that we will have at least 10 pubs, possibly several more.*
- *I have organised boats for each of the pubs that have entered and will source more as and when we need them. I have approached the White Bay Beer Co and Young Henry's and I am negotiating sponsorship and/or prizes.*

#### **Regatta Merchandise (proposed – subject to quotes and committee input)**

- *200 x Generic Regatta Caps, [AH295 Trucker Mesh Cap, SKUGC AH295]. 2 colour versions (100 x GREY/BLACK and 100 x NAVY) with generic Balmain Regatta logo printed CMYK on the front.*
- *40 x Soft Shell Yellow Cotton V-neck 'BSC Volunteer' T-Shirts with large, screen-printed, mono colour (black) BALMAIN REGATTA logo plus text 'VOLUNTEER'. Printed on the reverse. Sizes to be confirmed.*

- 100 x Soft Shell Navy Blue Cotton V-neck T-Shirts with large screen printed CMYK 'BALMAIN REGATTA' logo and text underneath '2022 PUB CHALLENGE'. Printed on the reverse. Sizes to be confirmed.
- 100 x Soft Shell Navy Blue Cotton V-neck T-Shirts with large screen-printed mono colour (white) '2022 BALMAIN REGATTA' logo and text 'PUB CHALLENGE' on the reverse (sizes to be confirmed).

#### PRIZES

- propose that we have new medallions made to hand out as Regatta Prizes, along with champagne and items of merchandise as per above.
- PROMOTION
- I have written to Ian Smith [Australian Amateur Sailing Skiff Association] seeking strategies to encourage a large fleet of historic skiff and I have also I written to the Sydney Heritage Fleet, the Maritime Museum and Couta Boat Association. I will be tailoring an invitation to individual sailing clubs, inviting owners of suitable vessels to participate in the regatta.
- Campbell and Morgan have generated marketing collateral. This is being utilised on email, our website and on Facebook. have written to Ben Williams and Andrea Francolini and asked them for quotes to undertake photography for the pub Challenge and the Regatta

#### ENTERTAINMENT:

- I have booked a local band, 'The Grateful Dads ' who will hopefully draw a large local following.

**In the lead up to the event during October I'll be asking for assistance with the following:**

OTHER ISSUES :	<u>PUBS CHALLENGE</u>	<u>REGATTA</u>
<ul style="list-style-type: none"> <li>• Sewerage faulty last weekend – repairs organised and undertaken</li> <li>• Internet not working – reported Sunday – ordered replacement modem (delivered today)</li> <li>• Engine Fault on new RIB – inspected and part ordered due October!</li> </ul>	<ul style="list-style-type: none"> <li>• PUBS LIAISON ON THE DAY – GW</li> <li>• BAND – TBC</li> <li>• CATERING – DS</li> <li>• RACE RESULTS – DS</li> <li>• SAFETY BRIEFING – AG</li> <li>• BAR – DS</li> <li>• MC - ??</li> </ul>	<ul style="list-style-type: none"> <li>• BBQ MANAGER</li> <li>• TROPHY &amp; PRIZES</li> <li>• BAR MANAGER</li> <li>• BAND</li> <li>• SPONSOR (C&amp;H) CHAPERONE (catering, their merch, signage, water, sunscreen)</li> <li>• MERCHANDISE SHOP</li> <li>• RAFFLE</li> <li>• GARBAGE – LEE/GREG</li> <li>• CLEAN UP, SET-UP &amp; PACK-UP WORKING BEES</li> <li>• KAYAK RACE</li> <li>• OFFICIALS (STARTERS)</li> <li>• TROPHIES, PRIZES AND PRESENTATION COORDINATION</li> <li>• TENDER BOATS, FUEL, MARKS AND RADIOS</li> <li>• COURTESY MOORINGS AND</li> <li>• VISITORS BERTHS AT HQ – AG/CG</li> </ul>

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## **FINANCES:**

### **Motion:**

**That the Club should rollover the current \$65,000 “Small Scale Offer” firstly by offering it to existing holders then to other Club Members if not taken up by existing holders .**

### **Motion Approved**

- See attached P& L .
- See Managers Report above.

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## **INFRASTRUCTURE:**

- It was agreed that a priority item was to strengthen the chains between the dock and the wharf and also a new improved lighting layout for the dingy shed .DS advised that he has asked Andy Duncan for a quote.

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## **SAILING SCHOOL:**

- Several courses are currently being undertaken

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## **SAILING:**

- See Managers Report

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## **REGATTA:**

- See Club Managers Report and Matters for Discussion sections.

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## **RISK MANAGEMENT WORK HEALTH AND SAFETY (WHS):**

- The pontoon area has been frequented by person's congregating on the pontoons and using it as a platform to enter the water for swimming. The Club has strict responsibilities under the pontoon lease in respect to WHS and obligations under our insurance policies. Transport for NSW (Maritime) has approved signage to be erected prohibiting diving and swimming in an active vessel manoeuvring area.
  - The Committee agreed that in circumstances where the wind on the harbour side is/or is anticipated to exceed 20 knots per hour, no sailing school course must be undertaken.
  - All members are to become familiar with the WHS document. A copy has been placed on the website and all members are strongly encouraged to read it and adhere to it.
  - An Incident Management Plan, that all members should be familiar with is to be kept in the clubhouse. In addition, the race starters are to keep a permanent copy at the starting desk.
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**Correspondence / General Business:**

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- SH advised that the mirror is missing in the women's toilet. DS will reinstate or replace .
  - CG mentioned that the defibrillator cabinet seemed to be permanently locked. DS confirmed that it was not locked .
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- Meeting Closed at 7.50pm
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**Next Meeting:**

- Location BSC/or Video conferencing (details to be advised), Date: 6-30pm 12 October 2022.
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***The BSC committee meets once a month on a Wednesday or Monday evening at 6.30pm to discuss and agree actions on general club matters. If members would like to attend or have an item raised at the meeting, please email [info@bal mainsailingclub.com](mailto:info@bal mainsailingclub.com) at least one week prior.***

***A question or concern may be dealt with before the meeting, if not, it can be added to the agenda if time permits, or to the following month if the current agenda is already full. All members are welcome to read the Committee Meeting Minutes. These are posted on the notice board in the club house usually on the next race day following a meeting and on the Balmain Sailing Club website.***