



BALMAIN SAILING CLUB INC

Form 4 09/10

PO Box 653, ROZELLE NSW 2039 Tel: 9810-2086 Fax: 9818-8850
 email: hallhire@balmainsailingclub.com. Website: <http://www.balmainsailingclub.com>.

2009/2010 Hall Hire Application

Name of Hirer (must be a club member)	
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Name of person responsible for the function	
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Address			
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	Post code	
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E-mail			
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Phone (home)		Phone (mobile)	
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Nature of Function			
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Preferred Date			
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From (time)		To (time)		Approximate number attending	
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Type of Entertainment			
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Type of Catering			
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Catering Contact Person		Phone	
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Type of Decorations envisaged			
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Date of Setup Day (if required)		Setup Day Hire Fee	\$250.00	Total charged to credit card
Hall Hire Fee to 7pm	\$500.00	Bond	\$800.00	\$
Hall Hire Fee to 11pm	\$700.00			

Declaration

I have read the "Conditions of Hire of Clubhouse" and understand my obligations as hirer. I am fully aware that all music and noise must cease by 11:00pm and the premises quietly vacated by no later than 11:30pm. I am solely responsible for the good order and conduct of the function and agree to comply to the conditions and abide by any decisions made by the Committee of the Balmain Sailing Club or its officers.

Signature: Date:

PAYMENT DETAILS

Payment Method: Cash Cheque Mastercard Visa

Credit Card Number:

Total amount charged \$

Expiry Date: / Name (Print): Signature:

Accepted	Rejected	Notified by	Phone	Fax	Email	Date	
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CONTRACT - CONDITIONS FOR HIRE OF CLUBHOUSE

The Clubhouse is available for hire on a selective basis to members of the Balmain Sailing Club, subject to the approval of the Management Committee. Non-members who wish to hire the premises must become a full member of the club for the current membership year for an additional fee of \$126.00.

New Members will need to complete an Application for Membership form.

Applications to hire the clubhouse must be lodged on the attached form and returned to the Function Coordinator with the Hall Hire fee to secure booking.

THE CLUB MEMBER RESPONSIBLE FOR THE HIRE SHOULD CAREFULLY READ AND SIGN EACH PAGE ON THIS CONTRACT, AND RETURN IT WITH THE SIGNED APPLICATION FORM.

The Hire Fee and Joining fee must be paid at least 2 weeks prior to secure the booking date.

The purpose of this document is to grant a licence to use the premises for a social function. It does not confer or create any right, title or interest in the club premises or any part thereof.

OBLIGATIONS OF THE HIRER AND GENERAL INFORMATION

- Clause 1 *Equipment* - Tables and chairs, kitchen facilities (refrigerator and urn) are available for use as part of the hire charge. A Barbeque and refrigerated salad bar may also be available. All equipment is to be left clean.
- Clause 2 *Limitations on areas use.* - Access is available to the main clubhouse, kitchen and the outside area where the barbeque is located. The lower boat storage areas are not part of the hire and are off-limits.
- Clause 3 *Damages* - Any damages rendered to the building, fixtures, fittings, electrical equipment, windows, fire-fighting appliances, interior decorations, or other property of the club will be made good by the hirer at his sole expense. Extra decorations may only be fixed with easily removable tape or drawing pins which must be completely removed leaving no damage.
- Clause 4 *Injury* - The Balmain Sailing Club accepts no responsibility for any injury suffered by person / persons hiring the clubhouse or any person in attendance during the period of hire whether the injury is received in the clubhouse or its precinct.
- Clause 5 *Fire Safety* - For your safety, Club policy requires that there is no smoking in the club building. Fire extinguishers are located at strategic positions within the Clubhouse. Under no circumstances are fireworks, sparklers or candles to be used, other than briefly and under the continuous supervision of the hirer, in, for example, a birthday cake. The hirer is expected to comply with laws relating to fire safety.
- Clause 6 *Neighbours* - The privacy and rights of neighbouring properties must be respected at all times. The hirer and their party are expected to be of good behaviour. They are expected to access and leave the premises quietly so as not to inconvenience or cause embarrassment to nearby residents, especially on the stairs leading to the street. The Hirer is responsible for the control and of the quantity of alcohol consumed and is expected to exercise discretion in refusing supply to any member of the party who is intoxicated.
- Clause 7 *Noise Pollution* - It is expressly agreed between the Club and the hirer that the hirer will bear all responsibility for the control and abatement of any noise within the clubhouse and the surroundings during the period of hire. It is clearly understood that all music, amplified or otherwise must cease at 11.00pm and that failure to do so may result in forfeiture of the Damage Deposit and may result in Police action.
- Clause 8 *Cleaning* - Receptacles are provided for recycle products such as bottles. It is the responsibility of the Hirer to CLEAN the hall floors and equipment to the order in which they were found. This includes mopping the floors and ensuring that all the tables and bench surfaces have been wiped down.

- Clause 9 *Removal of Rubbish* - All waste is to be completely removed from the club premises by the hirer. Under no circumstances is any waste or other material to be put in the harbour or on its foreshores or the adjoining park. Any fines or action resulting from this practice will be borne by the hirer.
- Clause 10 *Access to the Club* - Arrangements will be made to provide the hirer with appropriate keys and security code prior to the hire. The keys must be returned the following day and may only be used for the purpose of the hire. A Bond of \$400.00 in cash **or credit card** is required with the collection of the key. The hirer must not use the inclinometer which is expressly excluded from this license.
- Clause 11 *Cancellation* - Once the booking has been accepted by the Club, there will be a fee of \$150.00 for any cancellation made within 2 weeks of the hire date.
- Clause 12 *Duration of the Hire* - A Hire is deemed to exist for a single day. Preparation is restricted to the day of the hire, from an agreed time. In the case of night-time hires, the premises and precinct of the Club must be vacated by 11:30pm. Cleaning and removal of waste, decorations and equipment should be started no earlier than 8:00am the next day and completed by 11:00am.
- Clause 13 *Matters not Provided for* - The Management Committee of the Balmain Sailing Club and its duly elected office bearers shall have the authority to regulate any matter concerning the club premises and the Hirer shall be bound by any such action.

Signed

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